



**CITISTAT**  
**DEPARTMENT OF HOUSING**  
**AND COMMUNITY DEVELOPMENT**  
 Reporting Period: August 2004  
 CitiStat Session Date: September 17, 2004

**Commissioner: Paul T. Graziano**

Appointment Date: November 1, 2000

Chief of Staff: Nikol Nabors-Jackson  
 Miriam Milsom, (Human Resources),  
 David Tillman, (Communications)

**Chief Financial Officer HCD/HABC: Rainbow Lin**

**Marv L. Washington, Ph.D., HousingStat Director**

**Associate Commissioner, Community Services: Reginald Scriber**

Acting Assistant Commissioner of Community Services: Nii Sowah  
 Barbara Patalics (Headstart), Lindbergh Carpenter (Human Services),  
 Anne Boyd Ivey (Day Care Programs)  
 Charles Fowlkes, Office of Home Energy Programs

**Deputy Commissioner of Code Enforcement: Eric Letsinger**

Donald Small (Housing Inspection-Operations), Arnita Faleti (Housing Inspections-Administration)  
 Michael Braverman (Legal Code Enforcement), DiDi Elmenshaw (Permits and Code Enforcement)  
 Jerry Dorich (Acting Director, Demolition)  
 Jimmy Thomas (Office of Information Technology)

**Deputy Commissioner (Development): Douglas Austin**

Ruth Louie (Asst. Commissioner-Community Development), David Levy (Asst. Commissioner-Land Resources),  
 Jim Majors (Project Finance), Michael Bainum (Project 5000)



**MBE/WBE EXPENDITURES**

EXPENDITURE TYPE	CURRENTLY AVAILABLE PERIOD 7/1 - 7/31/04					FISCAL YEAR-TO-DATE				
	Expenditures	MBE Prime	% MBE Prime	WBE Prime	% WBE Prime	Expenditures	MBE Prime	% MBE Prime	WBE Prime	WBE %
Architectural and Engineering	0	0	0	0	0	0	0	#DIV/0!	0	#DIV/0!
Construction	74,386	2,867	0	0	0	74,386	2,867	4%	0	0%
Direct Purchase Orders	33,493	614	0	6,102	0	33,493	614	2%	6,102	18%
Purchase Orders	57,575	0	0	0	0	57,575	0	0%	0	0%
Professional Services	88,620	19,429	0	0	0	88,620	19,429	22%	0	0%
Totals	254,074	22,910	0	6,102	0	254,074	22,910	9%	6,102	2%

**PERSONNEL DATA**

	2-WEEK REPORTING PERIODS				Monthly % Change	FISCAL YEAR-TO-DATE				
	7/03-7/16/04	7/17-7/30/04	7/31-8/13/04	8/14-8/27/04		Avg.	Min.	Max.	Total	Periods
OVERTIME (HOURS)										
Commissioner's Office	7.0	8.3	6.0	0.0	-60.78%	5.3	0.0	8.3	21.3	4.0
Housing Inspection	0.0	10.0	1.0	75.5	665.00%	21.6	0.0	75.5	86.5	4.0
Legal Enforcement	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Construction & Building Inspection	41.3	51.3	59.3	35.3	2.16%	46.8	35.3	59.3	187.2	4.0
Administration	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Community Service	69.5	56.9	95.2	234.7	161.00%	114.1	56.9	234.7	456.3	4.0
Commercial Revitalization	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Neighborhood Revitalization	0.0	0.0	0.0	4.0	NA	1.0	0.0	4.0	4.0	4.0
Overtime Total	117.8	126.5	161.5	349.5	109.17%	188.8	117.8	349.5	755.3	4.0
UNSCHEDULED LEAVE (DAYS)										
Commissioner's Office	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Housing Inspection	23.0	27.3	1.0	3.0	-92.05%	13.6	1.0	27.3	54.3	4.0
Legal Enforcement	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Construction & Building Inspection	10.0	0.0	1.0	2.0	-70.04%	3.3	0.0	10.0	13.0	4.0
Administration	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Community Service	14.0	17.0	13.0	8.0	-32.26%	13.0	8.0	17.0	52.0	4.0
Commercial Revitalization	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Neighborhood Revitalization	3.0	2.0	2.0	0.0	-60.00%	1.8	0.0	3.0	7.0	4.0
Unscheduled Total:	50.0	46.3	17.0	13.0	-68.85%	31.6	13.0	50.0	126.3	4.0
DISABILITY (DAYS)										
Commissioner's Office	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Housing Inspection	9.0	11.0	10.0	2.0	-40.00%	8.0	2.0	11.0	32.0	4.0
Legal Enforcement	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Construction & Building Inspection	0.0	0.0	5.0	0.0	NA	1.3	0.0	5.0	5.0	4.0
Administration	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Community Service	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Commercial Revitalization	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Neighborhood Revitalization	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Disability Total:	9.0	11.0	15.0	2.0	-15.00%	9.3	2.0	15.0	37.0	4.0
LIGHT DUTY (DAYS)										
Commissioner's Office	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Housing Inspection	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Legal Enforcement	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Construction & Building Inspection	0.0	0.0	5.0	0.0	NA	1.3	0.0	5.0	5.0	4.0
Administration	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Community Service	8.0	10.0	7.0	0.0	-61.11%	6.3	0.0	10.0	25.0	4.0
Commercial Revitalization	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Neighborhood Revitalization	0.0	0.0	0.0	0.0	0.00%	0.0	0.0	0.0	0.0	4.0
Light Duty Total:	8.0	10.0	12.0	0.0	-33.33%	7.5	0.0	12.0	30.0	4.0



## CITISTAT

## EMPLOYEE LEAVE SUMMARY

Reporting Period: August 2004

CitiStat Reporting Period: August 14, 2004 through August 27, 2004

	EMPLOYEES	REQUIRED WORK-DAYS	PRE-APPROVED SICK	NON-SCHEDULED SICK	SICK BANK	SICK X	X UNAPPROVED	ACCIDENT TIME	PERMISSION LEAVE	VACATION	PERSONAL LEAVE	COMP TIME*	FAMILY LEAVE	X w/ PERMISSION	TOTALS
Commissioner's Office	14	140	2.2	0.0	0.0	0.0	0.0	0.0	0.0	15.0	3.0	20.5	0.0	0.0	40.7
Housing Inspection	173	1,730	78.5	0.0	0.0	0.0	3.0	2.0	9.0	169.0	11.6	6.5	0.0	10.5	290.1
Legal Enforcement	2	20	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0	0.0	2.0	0.0	0.0	5.0
Constr & Bldg Inspection	72	720	27.5	2.0	0.0	0.0	0.0	0.0	2.0	66.6	5.0	10.0	0.0	0.0	113.1
Administration	21	210	1.0	0.0	0.0	0.0	0.0	0.0	0.0	23.0	0.3	5.0	0.0	4.0	33.3
Community Service	131	1,310	30.6	3.0	0.0	5.0	0.0	0.0	167.4	97.5	10.4	22.0	0.0	5.5	341.5
Commercial Revitalization	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Neighborhood Revitalization	36	360	17.0	0.0	0.0	0.0	0.0	0.0	80.0	2.4	6.0	0.0	0.0	0.0	105.4
TOTALS	449	4,490	156.8	5.0	0.0	5.0	3.0	2.0	178.4	454.2	32.7	72.0	0.0	20.0	929.1

CitiStat Reporting Period: July 31, 2004 through August 13, 2004

	EMPLOYEES	REQUIRED WORK-DAYS	PRE-APPROVED SICK	NON-SCHEDULED SICK	SICK BANK	SICK X	X UNAPPROVED	ACCIDENT TIME	PERMISSION LEAVE	VACATION	PERSONAL LEAVE	COMP TIME*	FAMILY LEAVE	X w/ PERMISSION	TOTALS
Commissioner's Office	13.0	130.0	4.4	0.0	0.0	0.0	0.0	0.0	1.0	1.0	2.0	17.2	0.0	0.0	25.6
Housing Inspection	173.0	1730.0	58.7	1.0	10.0	0.0	0.0	10.0	3.0	148.3	26.7	7.3	0.0	4.0	269.0
Legal Enforcement	2.0	20.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.0	1.0	1.0	0.0	0.0	7.0
Constr & Bldg Inspection	58.0	580.0	26.7	0.0	0.0	1.0	0.0	5.0	1.0	56.2	3.7	5.8	3.1	0.0	102.6
Administration	21.0	210.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0	28.3	3.0	1.5	0.0	1.0	36.8
Community Service	131.0	1310.0	12.0	8.0	5.0	5.0	0.0	0.0	10.5	140.1	12.1	12.2	5.0	3.0	212.9
Commercial Revitalization	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Neighborhood Revitalization	36.0	360.0	11.0	2.0	0.0	0.0	0.0	0.0	0.0	39.0	5.5	8.9	0.0	0.0	66.4
TOTALS	434.0	4340.0	115.8	11.0	15.0	6.0	0.0	15.0	15.5	417.9	54.1	54.0	8.1	8.0	720.4

Change since Last Period

	EMPLOYEES	REQUIRED WORK-DAYS	PRE-APPROVED SICK	NON-SCHEDULED SICK	SICK BANK	SICK X	X UNAPPROVED	ACCIDENT TIME	PERMISSION LEAVE	VACATION	PERSONAL LEAVE	COMP TIME*	FAMILY LEAVE	X w/ PERMISSION	TOTALS
Commissioner's Office	7.7%	7.7%	(50.0%)	-	-	-	-	-	-	1400.0%	50.0%	18.9%	-	-	58.7%
Housing Inspection	-	-	33.8%	-	-	-	-	(80.0%)	200.0%	14.0%	(56.6%)	(10.6%)	-	162.5%	7.9%
Legal Enforcement	-	-	-	-	-	-	-	-	-	(40.0%)	-	100.0%	-	-	(28.6%)
Constr & Bldg Inspection	24.1%	24.1%	3.0%	-	-	-	-	-	100.0%	18.5%	35.0%	72.1%	-	-	10.3%
Administration	-	-	(66.7%)	-	-	-	-	-	-	(18.7%)	(90.0%)	227.4%	-	300.0%	(9.6%)
Community Service	-	-	155.3%	(62.5%)	-	-	-	-	1494.4%	(30.4%)	(14.2%)	80.6%	-	83.3%	60.4%
Commercial Revitalization	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Neighborhood Revitalization	-	-	54.5%	-	-	-	-	-	-	105.2%	(56.2%)	(32.8%)	-	-	58.7%
TOTALS	3.5%	3.5%	35.5%	(54.5%)	-	(16.7%)	21328.6%	(86.7%)	1051.0%	8.7%	(39.5%)	33.4%	-	150.0%	29.0%



**DISCIPLINARY ACTION**  
Reporting Period: August 2004

**ATTENDANCE-RELATED DISCIPLINARY ACTIONS**

	MONTHLY REPORTING PERIODS			% CHANGE	FY2005
	06/01/04-06/30/04	07/01/04-07/30/04	08/01/04-08/31/04		
	Jun-04	Jul-04	Aug-04		
<b>VERBAL</b>	-	-	-	0.0%	0
SUPERVISORS	-	-	-	0.0%	0
FRONT-LINE	-	-	-	0.0%	0
<b>WRITTEN</b>	-	-	-	0.0%	0
SUPERVISORS	-	-	-	0.0%	0
FRONT-LINE	-	-	-	0.0%	0
<b>SUSPENSIONS</b>	-	-	-	0.0%	0
SUPERVISORS	-	-	-	0.0%	0
FRONT-LINE	-	-	-	0.0%	0
<b>TERMINATIONS</b>	-	-	-	0.0%	0
SUPERVISORS	-	-	-	0.0%	0
FRONT-LINE	-	-	-	0.0%	0

	MONTHLY REPORTING PERIODS			% CHANGE	FY2005
	06/01/04-06/30/04	07/01/04-07/30/04	08/01/04-08/31/04		
	Jun-04	Jul-04	Aug-04		
<b>VERBAL</b>	1	2	-	-100.0%	2
SUPERVISORS	-	-	-	0.0%	0
FRONT-LINE	1	2	-	-100.0%	2
<b>WRITTEN</b>	2	2	4	100.0%	6
SUPERVISORS	-	-	-	0.0%	0
FRONT-LINE	2	2	4	100.0%	6
<b>SUSPENSIONS</b>	-	-	1	NA	1
SUPERVISORS	-	-	-	0.0%	0
FRONT-LINE	-	-	1	NA	1
<b>TERMINATIONS</b>	-	2	-	-100.0%	2
SUPERVISORS	-	1	-	-100.0%	1
FRONT-LINE	-	1	-	-100.0%	1

## DHCD

<b>FY2004</b>
14
0
14
5
0
5
1
0
1
1
0
1

<b>FY2004</b>
25
0
25
14
0
14
3
1
2
4
1
3



Office of Home Energy Programs (OHEP)  
Reporting Period: August 2004

## REGULAR APPLICATION DATA

	<i>MONTHLY</i>			<i>% Change</i>	<i>FISCAL YEAR TO DATE</i>				
	<i>Jul-04</i>	<i>Aug-04</i>	<i>Sep-04</i>		<i>Avg.</i>	<i>Min.</i>	<i>Max.</i>	<i>Total</i>	<i>Periods</i>
	<i>6/12-7/12</i>	<i>7/13-8/9</i>	<i>8/10-9/2</i>						
<b>MEAP (MD Energy Ass. Program)</b>									
Applications Entered	300	821	3,581	336.2%	1567	300	3581	4702	3
Applications Certified	0	0	0	0%	0	0	0	0	3
Applications Awaiting Certification	271	1,828	4,017	119.7%	2039	271	4017	6116	3
Applications Pending Information	19	80	419	423.8%	173	19	419	518	3
Applications Denied	10	213	352	65.3%	192	10	352	575	3
<b>BP (Bill Payment Assistance)</b>									
Applications Received	280	1,751	3,212	83.4%	1748	280	3212	5243	3
Applications Certified	128	1,493	3,109	108.2%	1577	128	3109	4730	3
Applications Awaiting Certification	125	274	736	168.6%	378	125	736	1135	3
Applications Pending Information	17	66	377	471.2%	153	17	377	460	3
Applications Denied	10	198	327	65.2%	178	10	327	535	3
<b>ARA (Arrearage Retirement Assist.)</b>									
Applications Received	96	912	201	-78.0%	403	96	912	1209	3
Applications Certified	33	463	692	49.5%	396	33	692	1188	3
Applications Awaiting Certification	57	426	446	4.7%	310	57	446	929	3
Applications Pending Information	3	23	18	-21.7%	15	3	23	44	3
Applications Denied	3	96	96	0.0%	65	3	96	195	3



OPEN HOUSING NOTICES  
Reporting Period: August 2004

## OPEN NOTICES SUMMARY

		2 -WEEK REPORTING PERIODS				FISCAL YEAR-TO-DATE				
		Jul-04	Jul-04	Aug-04	Aug-04	Monthly % Change	Avg.	Min.	Max.	Period
		07/10/04 - 07/23/04	07/24/04 - 08/06/04	08/07/04 - 08/20/04	08/21/04 - 09/03/04					
MULTIPLE DWELLINGS	1300	1322	1300	1340	0.7%	1,315	1,300	1,340	5	
INTERIOR INSPECTIONS	1397	1399	1369	1288	-5.0%	1,372	1,288	1,405	5	
EXTERIOR INSPECTIONS	3730	3785	3613	3397	-6.7%	3,650	3,397	3,785	5	
VACANT BUILDINGS	16067	16153	16210	16512	1.6%	16,199	16,052	16,512	5	
ZONING	119	126	119	136	4.1%	123	114	136	5	
TOTAL	22613	22785	22611	22673	-0.3%	22,658	22,610	22,785	5	

## VACANT BUILDINGS SUMMARY

		2 -WEEK REPORTING PERIODS				FISCAL YEAR-TO-DATE				
		Jul-04	Jul-04	Aug-04	Aug-04	Monthly % Change	Avg.	Min.	Max.	Period
		07/10/04 - 07/23/04	07/24/04 - 08/06/04	08/07/04 - 08/20/04	08/21/04 - 09/03/04					
	CENTRAL	963	969	972	983	1.2%	970	963	983	5
	SOUTHEAST	1271	1281	1278	1301	1.1%	1,281	1,271	1,301	5
	EASTERN	4835	4852	4893	5066	2.8%	4,896	4,832	5,066	5
	NORTHEAST	526	525	568	586	9.8%	545	520	586	5
	NORTHERN	750	746	730	740	-1.7%	742	730	750	5
	NORTHWEST	1062	1078	1065	1081	0.3%	1,069	1,059	1,081	5
	WESTERN	3077	3104	3103	3115	0.6%	3,095	3,077	3,115	5
	SOUTHWEST	1479	1499	1529	1553	3.5%	1,506	1,472	1,553	5
	SOUTHERN	1619	1626	1633	1653	1.3%	1,628	1,607	1,653	5
	COMPLIANCE	485	473	439	434	-8.9%	467	434	504	5
TOTALS		16067	16153	16210	16512	1.6%	16,199	16,052	16,512	5

## NEW NOTICES BY DISTRICT

		2 - WEEK REPORTING PERIODS					FISCAL YEAR-TO-DATE				
		Aug-04	Aug-04	Aug-04	Aug-04	Monthly % Change	Average	Minimum	Maximum	Total	Period
07/10/04 - 07/23/04		07/24/04 - 08/06/04	08/07/04 - 08/20/04	08/21/04 - 09/03/04							
CENTRAL	32	36	42	44	26.5%	36	28	44	182	5	
SOUTHEAST	79	156	84	67	-35.7%	87	47	156	433	5	
EASTERN	24	34	30	82	93.1%	53	24	94	264	5	
NORTHEAST	38	94	31	87	-10.6%	56	28	94	278	5	
NORTHERN	32	48	19	34	-33.8%	39	19	63	196	5	
NORTHWEST	58	52	37	49	-21.8%	50	37	58	248	5	
WESTERN	44	69	29	28	-49.6%	47	28	69	237	5	
SOUTHWEST	4	97	12	48	-40.6%	38	4	97	191	5	
SOUTHERN	28	126	21	71	-40.3%	59	21	126	296	5	
COMPLIANCE	0	0	0	0	0.0%	0	0	0	0	5	
ZONING	0	0	0	0	0.0%	0	0	0	0	5	
TOTALS		339	712	305	510	-22.5%	465	305	712	2,325	5

## NOTICES ABATED BY DISTRICT

		2-WEEK REPORTING PERIODS				FISCAL YEAR-TO-DATE					
		Jul-04	Jul-04	Aug-04	Aug-04	Monthly % Change	Average	Minimum	Maximum	Total	Period
		07/10/04 - 07/23/04	07/24/04 - 08/06/04	08/07/04 - 08/20/04	08/21/04 - 09/03/04						
CENTRAL SOUTHEAST EASTERN NORTHEAST NORTHERN NORTHWEST WESTERN SOUTHWEST SOUTHERN COMPLIANCE ZONING	15	27	20	18	-9.5%	24	15	41	121	5	
	11	21	32	41	128.1%	25	11	41	126	5	
	7	30	3	5	-78.4%	11	3	30	57	5	
	32	66	24	100	26.5%	57	24	100	284	5	
	37	138	42	59	-42.3%	78	37	138	389	5	
	23	23	49	65	147.8%	37	23	65	183	5	
	20	26	23	56	71.7%	29	19	56	144	5	
	22	36	34	40	27.6%	30	19	40	151	5	
	31	104	27	85	-17.0%	65	27	104	326	5	
	0	0	0	0	0.0%	0	0	0	0	5	
TOTALS	198	471	254	469	8.1%	356	198	471	1,781	5	



**WORK CREW PERFORMANCE**  
Reporting Period: August 2004

## HCD Property Cleaning

HCD Cleaning	CitiStat Reporting Periods						
		Standards		08/07 - 08/20/04		08/21 - 09/03/04	
	Job Category	Hrs. Fall/Winter	Hrs. Spring/Summer	Jobs Closed	Time Allotted	Jobs Closed	Time Allotted
Cleaning Crew # 1: Wills	Days Worked/Period				10		11
	Crew Member Hrs.				302.5		275
	Admin. Abatements	0.1	0.1	1	0.1	7	0.7
	Category #1	0.75	1.75	22	38.5	11	19.3
	Category #2	2.25	3.25	9	29.3	10	32.5
	Category #3	5	6.25	15	93.8	11	68.8
	Totals			47	161.6	39	121.2
	Avg. Hours Per Day	5.5	5.5		16.2		11.0
Cleaning Crew #2: Leazer	Performance Index				0.53		0.44
	Days Worked/Period				10		10
	Crew Member Hrs.				313.5		303
	Admin. Abatements	0.1	0.1	8	0.8	5	0.5
	Category #1	0.75	1.75	48	84.0	26	45.5
	Category #2	2.25	3.25	13	42.3	25	81.3
	Category #3	5	6.25	0	0.0	0	0.0
	Totals			69	127.1	56	127.3
Cleaning Crew #3: Johnson	Avg. Hours Per Day	5.5	5.5		12.7		12.7
	Performance Index				0.41		0.42
	Days Worked/Period				10		11
	Crew Member Hrs.				214.5		220
	Admin. Abatements	0.1	0.1	2	0.2	13	1.3
	Category #1	0.75	1.75	14	24.5	10	17.5
	Category #2	2.25	3.25	5	16.3	33	107.3
	Category #3	5	6.25	4	25.0	10	62.5
Cleaning Crew #4: Bethea	Totals			25	66.0	66	188.6
	Avg. Hours Per Day	5.5	5.5		6.6		17.1
	Performance Index				0.31		0.86
	Days Worked/Period				10		10
	Crew Member Hrs.				255.75		176
	Admin. Abatements	0.1	0.1	6	0.6	4	0.4
	Category #1	0.75	1.75	37	64.8	12	21
	Category #2	2.25	3.25	18	58.5	26	84.5
Cleaning Crew #5: Morris	Category #3	5	6.25	2	12.5	4	25
	Totals			63	136.4	46	130.9
	Avg. Hours Per Day	5.5	5.5		13.6		13.1
	Performance Index				0.53		0.74
	Days Worked/Period				10		10
	Crew Member Hrs.				5.5		123.75
	Admin. Abatements	0.1	0.1	0	0.0	2	0.2
	Category #1	0.75	1.75	4	7.0	12	21
Living Classrooms	Category #2	2.25	3.25	0	0.0	8	26
	Category #3	5	6.25	0	0.0	3	18.75
	Totals			4	7.0	25	65.95
	Avg. Hours Per Day	5.5	5.5		0.7		6.6
	Performance Index				1.27		0.53
	Admin. Abatements			0	N/A	1	N/A
	Category #1			10	N/A	38	N/A
	Category #2			6	N/A	24	N/A
Admin. Abatements: Office	Category #3			1	N/A	1	N/A
	Totals			17		64	
	Total Abatements: City Only			208		232	
	Total Abatements: City + LC			225		296	
Total Tonnage (City + LC):			358.08				

\*\* On July 31, 2004, the staff started working on Saturdays, to address the cleaning backlog.

\*\*\*During this reporting period Cleaning Crew # 1, was assigned to various BELIEVE campaign locations.

\*\*\*During this reporting period Cleaning Crew # 5 crew leader was out on sick leave for 11 days.

\*\*\*\*During this reporting period Cleaning Crew # 2 crew leader was out on Universal leave for 2 days.

\*\*\*\*During this reporting period Cleaning Crew # 4 crew leader was out on Vacation leave for 2 days.



**WORK CREW PERFORMANCE**  
Reporting Period: August 2004

HCD Property Boarding		2 WEEK REPORTING PERIOD			FISCAL YEAR-TO-DATE(+)				
		Jun-04	Jul-04	Bi-Weekly % Change	Avg.	Min.	Max.	Total	Periods
		06/12-06/25	06/26-07/09						
<b>Boarding Crew #1</b>									
	SR's Abated/Completed	28	21	-25%	21	21	21	21	1
	SR Abated w/No Work Done	8	5	-38%	5	5	5	5	1
	Total	36	26	-28%	26	26	26	26	1
<b>Falcon</b>	Sheets	112	97	-13%	97	97	97	97	1
<b>Boarding Crew #2</b>									
	SR's Abated/Completed	3	0	-100%	0	0	0	0	1
	SR Abated w/No Work Done	2	0	-100%	0	0	0	0	1
	Total	5	0	-100%	0	0	0	0	1
<b>Bethea</b>	Sheets	6	0	-100%	0	0	0	0	1
<b>Boarding Crew #3</b>									
	SR's Abated/Completed	40	44	10%	44	44	44	44	1
	SR Abated w/No Work Done	3	10	233%	10	10	10	10	1
	Total	43	54	26%	54	54	54	54	1
<b>Burroughs***</b>	Sheets	157	200	27%	200	200	200	200	1
<b>Boarding Crew # 4</b> (started 02/25/04)									
	SR's Abated/Completed	1	0	-100%	0	0	0	0	1
	SR Abated w/No Work Done	1	0	-100%	0	0	0	0	1
	Total	2	0	-100%	0	0	0	0	1
<b>Morris</b>	Sheets	4	0	-100%	0	0	0	0	1





## HOUSING INSPECTOR PRODUCTIVITY

Reporting Period: August 2004

## INSPECTION ACTIVITY

	2 -WEEK REPORTING PERIODS				Monthly % Change	FISCAL YEAR TO DATE				
	Jul-04	Jul-04	Aug-04	Aug-04						
	07/10/04 - 07/23/04	07/24/04 - 08/06/04	08/07/04 - 08/20/04	08/21/04 - 09/03/04		Avg.	Min.	Max.	Total	Periods
<b>Total Inspections</b>	3481.0	64890.0	3237.0	6318.0	-86.0%	16635	3237	64890	83174	5
<b>Submitted to Legal</b>	43	48	47	66	24.2%	57	43	82	286	5
<b>Abatements</b>	198	471	254	469	8.1%	356	198	471	1781	5
<b>Citations</b>	68	143	60	116	-16.6%	100	60	143	500	5
<b>IAN's</b>	139	284	115	290	-4.3%	210	115	290	1050	5

## INSPECTOR PRODUCTIVITY

	Reporting Period 08/07/04 - 08/20/04				Reporting Period 08/21/04 - 09/03/04				Bi-Weekly % CHANGES		
	Days Worked	Total Inspections	Daily Average	Number of Inspectors	Days Worked	Total Inspections	Daily Average	Number of Inspectors	Days Worked	Total Inspections	Daily Average
<b>DISTRICT 1 (Central)</b> Superintendent:Noble Fisher											
Housing Inspector	13.5	208	15.4	3	15.5	268	17.3	3	14.81%	28.85%	12.20%
Senior Inspector	25	258	10.3	5	25.5	269	10.6	5	2.00%	4.26%	2.23%
<b>Total</b>	38.5	466	12.1	8	41	537	13.1	8	6.49%	15.24%	8.21%
<b>DISTRICT 2 (Southeast)</b> Superintendent Sal Maimone											
Housing Inspector	10	151	15.10	5	41.5	545	13.13	5	315.00%	260.93%	-13.05%
Senior Inspector	5	64	12.80	2	8	90	11.25	2	60.00%	40.63%	-12.11%
<b>Total</b>	15	215	14.33	7	49.5	635	12.83	7	230.00%	195.35%	-10.50%
<b>DISTRICT 3 (Eastern) Superintendent</b> Lorenzo Hill											
Housing Inspector	9	120	13.3	10	36	551	15.3	10	300.00%	359.17%	14.85%
Senior Inspector	4.5	48	10.7	1	5	54	10.8	1	11.11%	12.50%	1.22%
<b>Total</b>	13.5	168	12.4	11	41	605	14.76	11	203.70%	260.12%	18.58%
<b>DISTRICT 4 (Northeast)</b> Acting Supt. Robert Hubbard											
Housing Inspector	12	188	15.7	7	48.5	723	14.9	7	304.17%	284.57%	-4.85%
Senior Inspector	5	50	10.0	1	8.5	84	9.9	1	70.00%	68.00%	-1.20%
<b>Total</b>	17	238	14.0	8	57	807	14.2	8	235.29%	239.08%	1.13%
<b>DISTRICT 5 (Northern)</b> Superintendent Joyce Dent-Shuler											
Housing Inspector	13	197	15.2	7	41.5	624	15.0	7	219.23%	216.75%	-0.73%
Senior Inspector	14.5	154	29.8	3	10	97	9.7	3	-31.03%	-37.01%	-67.45%
<b>Total</b>	27.5	351	12.8	10	51.5	721	14.0	10	87.27%	105.41%	9.69%
<b>DISTRICT 6 (Northwest)</b> Superintendent Stan Janczak											
Housing Inspector	43.3	623	14.4	8	57.5	860	15.0	8	32.79%	38.04%	3.96%
Senior Inspector	9.3	95	10.2	2	6.3	68	10.8	2	-32.26%	-28.42%	5.58%
<b>Total</b>	52.6	718	13.7	10	63.8	928	14.5	10	21.29%	29.25%	6.56%
<b>DISTRICT 7 (Western)</b> Superintendent Drusilla Bunch											
Housing Inspector	14.5	219	15.1	8	23.5	375	16.0	8	62.07%	71.23%	5.70%
Senior Inspector	25	252	10.1	4	18.5	185	10.0	4	-26.00%	-26.59%	-0.79%
<b>Total</b>	39.5	471	11.9	12	42	560	13.3	12	6.33%	18.90%	11.82%
<b>DISTRICT 8 (Southwest)</b> Superintendent Bernie Daniloski											
Housing Inspector	13	292	22.46	6	34	511	15.03	6	161.54%	75.00%	-33.08%
Senior Inspector	7.5	77	10.27	1	9	99	11.00	1	20.00%	28.57%	7.11%
<b>Total</b>	20.5	369	18.00	7	43	610	14.2	7	109.76%	65.31%	-21.19%
<b>DISTRICT 9 (Southern)</b> Superintendent Samuel Moore											
Housing Inspector	18	205	11.4	7	51.5	832	16.2	7	186.11%	305.85%	41.88%
Senior Inspector	9	36	4.0	1	8.5	83	9.8	1	-5.56%	130.56%	144.00%
<b>Total</b>	27	241	8.9	8	60	915	15.3	8	122.22%	279.67%	70.85%
<b>TOTALS</b>	<b>251.1</b>	<b>3237.0</b>	<b>12.9</b>	<b>81.0</b>	<b>448.8</b>	<b>6318.0</b>	<b>14.1</b>	<b>81.0</b>	<b>78.73%</b>	<b>95.18%</b>	<b>9.20%</b>



**PLANS AND EXAMINING**  
Reporting Period: August 2004

DHCD

Legend	
<b>AA</b>	10 Million +
<b>A</b>	-\$10 Million
<b>B</b>	000 - \$1 Million
<b>C</b>	,000 - \$500,000
<b>D</b>	000 - \$250,000
<b>E</b>	0 - \$50,000

**PLANS REVIEW SUMMARY**

Plans Requested:	MONTHLY REPORTING			FISCAL YEAR TO DATE					
	5/1-5/31	6/1-6/30	7/1-7/31						
	May-04	Jun-04	Jul-04	% Change	Avg.	Min.	Max.	Total	Periods
Total Plans Reviewed	148	139	129	-7.2%	129	129	129	129	1
Total Plans to be Reviewed	1	1	2	100.0%	2	2	2	2	1
% within 1-10 Days	45.95%	48.20%	65.89%	36.70%	65.89%	65.89%	65.89%	N/A	1
% within 11-30 Days	53.38%	51.08%	32.56%	-36.26%	32.56%	32.56%	32.56%	N/A	1
% amount to be reviewed	0.67%	0.72%	1.55%	115.33%	1.55%	1.55%	1.55%	N/A	1
% Total	100.00%	100.00%	100.00%	0.00%	100.00%	100.00%	100.00%	N/A	1

**STATISTICAL PLANS REPORT BY TYPE**

Plans Requested:	MONTHLY REPORTING			FISCAL YEAR TO DATE					
	5/1-5/31	6/1-6/30	7/1-7/31						
	May-04	Jun-04	Jul-04	% Change	Avg.	Min.	Max.	Total	Periods
<b>Category AA</b>									
1-10 Days	0	0	0	0%	0	0	0	0	1
11-30 Days	0	0	2	0%	2	2	2	2	1
To be Reviewed	0	0	0	0%	0	0	0	0	1
Total	0	0	2	0%	2	2	2	2	1
<b>Category A</b>									
1-10 Days	0	1	2	100.0%	2	2	2	2	1
11-30 Days	8	7	5	-28.6%	5	5	5	5	1
To be Reviewed	1	1	2	100.0%	2	2	2	2	1
Total	9	9	9	0.0%	9	9	9	9	1
<b>Category B</b>									
1-10 Days	5	0	3	0%	3	3	3	3	1
11-30 Days	7	11	5	-54.5%	5	5	5	5	1
To be Reviewed	0	0	0	0%	0	0	0	0	1
Total	12	11	8	-27.3%	8	8	8	8	1
<b>Category C</b>									
1-10 Days	6	11	4	-63.6%	4	4	4	4	1
11-30 Days	4	6	2	-66.7%	2	2	2	2	1
To be Reviewed	0	0	0	0%	0	0	0	0	1
Total	10	17	6	-64.7%	6	6	6	6	1
<b>Category D</b>									
1-10 Days	25	21	38	81.0%	38	38	38	38	1
11-30 Days	24	18	6	-66.7%	6	6	6	6	1
To be Reviewed	0	0	0	0%	0	0	0	0	1
Total	49	39	44	12.8%	44	44	44	44	1
<b>Category E</b>									
1-10 Days	32	34	38	11.8%	38	38	38	38	1
11-30 Days	36	29	22	-24.1%	22	22	22	22	1
To be Reviewed	0	0	0	0%	0	0	0	0	1
Total	68	63	60	-4.8%	60	60	60	60	1



## PERMITS AND CODE ENFORCEMENT

Reporting Period: August 2004

## SUMMARY

	2 WEEK REPORTING PERIOD				Monthly % Change	FISCAL YEAR TO DATE				
	Jul-04	Aug-04	Aug-04	Sep-04		Avg.	Min.	Max.	Total	Periods
	07/17/04-07/30/04	07/31/04-08/13/04	08/14/04-08/27/04	08/28/04-09/10/04						
Electrical Inspections	1086	1224	1109	1004	-9.3%	1102	1004	1224	6612	6
Mechanical Inspections	998	626	870	638	-7.7%	762	625	998	4570	6
Building Inspections	2716	2135	1408	1278	-80.6%	1745	1278	2716	10468	6

## ELECTRICAL

	2 WEEK REPORTING PERIOD				Monthly % Change	FISCAL YEAR TO DATE				
	Jul-04	Aug-04	Aug-04	Sep-04		Avg.	Min.	Max.	Total	Periods
	07/17/04-07/30/04	07/31/04-08/13/04	08/14/04-08/27/04	08/28/04-09/10/04						
Alterations	895	1042	881	862	-11.1%	929	862	1042	5572	6
Antennas	0	1	1	0	NA	0	0	1	2	6
Applications (Preliminary)	0	0	0	0	0.0%	0	0	0	0	6
Certificate of Occupancy	0	0	0	0	0.0%	0	0	0	0	6
Complaints	25	0	0	0	#DIV/0!	4	0	25	25	6
Consultations	36	16	14	10	-116.7%	20	10	36	118	6
Miscellaneous	15	14	23	20	32.6%	18	14	23	107	6
New Buildings	68	86	130	73	24.1%	81	37	130	483	6
Razings	0	0	0	0	0.0%	0	0	0	0	6
Rehabs	0	0	0	0	0.0%	0	0	2	2	6
Schools	3	0	0	0	#DIV/0!	1	0	3	8	6
Specials	44	65	60	39	-10.1%	49	39	65	295	6
Violation Notices	0	0	0	0	0.0%	0	0	0	0	6
Total Inspections	1086	1224	1109	1004	-9.3%	1102	1004	1224	6612	6

## MECHANICAL

	2 WEEK REPORTING PERIOD				Monthly % Change	FISCAL YEAR TO DATE				
	Jul-04	Aug-04	Aug-04	Sep-04		Avg.	Min.	Max.	Total	Periods
	07/17/04-07/30/04	07/31/04-08/13/04	08/14/04-08/27/04	08/28/04-09/10/04						
Alterations	807	503	711	513	-7.0%	612	475	807	3669	6
Antennas	0	0	0	0	0.0%	0	0	0	0	6
Applications (Preliminary)	0	0	0	0	0.0%	0	0	0	0	6
Certificate of Occupancy	0	0	0	0	0.0%	0	0	0	0	6
Complaints	2	3	1	1	-150.0%	8	1	22	46	6
Consultations	0	0	0	0	0.0%	0	0	0	0	6
Miscellaneous	0	0	0	0	0.0%	0	0	0	0	6
New Buildings	161	120	146	122	-4.9%	134	120	161	801	6
Razings	0	0	0	0	0.0%	0	0	0	0	6
Rehabs	0	0	0	0	0.0%	0	0	0	0	6
Schools	1	0	0	0	N/A	1	0	4	7	6
Specials	27	0	12	2	-92.9%	8	0	27	46	6
Violation Notices	0	0	0	0	0.0%	0	0	1	1	6
Total Inspections	998	626	870	638	-7.7%	762	625	998	4570	6

## BUILDING

	2 WEEK REPORTING PERIOD				Monthly % Change	FISCAL YEAR TO DATE				
	Jul-04	Aug-04	Aug-04	Sep-04		Avg.	Min.	Max.	Total	Periods
	07/17/04-07/30/04	07/31/04-08/13/04	08/14/04-08/27/04	08/28/04-09/10/04						
Alterations	412	707	836	697	27.0%	723	412	902	4338	6
Antennas	0	0	0	0	0.0%	0	0	0	0	6
Applications (Preliminary)	55	32	80	92	49.4%	83	32	149	499	6
Certificate of Occupancy	16	43	39	56	37.9%	41	16	56	243	6
Complaints	134	209	186	176	5.2%	168	134	209	1005	6
Consultations	0	0	0	0	0.0%	0	0	0	0	6
Miscellaneous	12	53	35	45	18.8%	47	12	74	284	6
New Buildings	85	69	159	105	41.7%	116	69	175	694	6
Razings	10	52	46	85	N/A	63	10	102	375	6
Rehabs	0	0	0	0	0.0%	0	0	0	0	6
Schools	0	0	0	0	0.0%	0	0	0	0	6
Specials	1985	963	27	22	-5916.3%	500	0	1985	2997	6
Violation Notices	7	7	0	0	#DIV/0!	6	0	15	33	6
Total Inspections	2716	2135	1408	1278	-80.6%	1745	1278	2716	10468	6



PERMITS AND CODE ENFORCEMENT

Reporting Period: August 2004

PERMIT PROCESSING

SUMMARY: PERMITS

	MONTHLY REPORTING PERIOD									Fiscal Year-to-Date				
	May-04	Average (Minutes/ Days)	%	Jun-04	Average (Minutes/ Days)	%	Jul-04	Average (Minutes/ Days)	%	Avg.	Min.	Max.	Total	Periods
<b>Total Permits Issued</b>	2534	2534		2705			2689			2689	2689	2689	2689	1
Permits Issued < 1 Day	851	851.00	33.58%	2162	89.79	79.93%	2007	71.62	74.64%	2007	2007	2007	2007	1
Permits Issued ≥ 1 Day														
Permits Issued New Construction	34	34.00	1.34%	19	96.47	0.70%	101	39.18	3.76%	101	101	101	101	1
Permits issued Alterations, additions, renovations and all others														
	1649	1649.00	65.07%	524	56.35	19.37%	581	59.93	575.25%	581	581	581	581	1

	MONTHLY REPORTING PERIOD									Fiscal Year-to-Date				
	May-04		%	Jun-04		%	Jul-04		%	Avg.	Min.	Max.	Total	Periods
<b>Permits Issued &gt; 1 Day</b>		% of Total			% of Total			% of Total						
<b>New Construction</b>														
1 week	1	2.94%	0.04%	0	0.00%	0.00%	1	0.17%	0.04%	1	1	1	1	1
2 week	0	0.00%	0.00%	0	0.00%	0.00%	69	11.88%	2.57%	69	69	69	69	1
3 week	5	14.71%	0.20%	3	15.79%	0.11%	2	0.34%	0.07%	2	2	2	2	1
4 week	1	2.94%	0.04%	1	5.26%	0.04%	0	0.00%	0.00%	0	0	0	0	1
> 30 days	27	79.41%	1.07%	15	78.95%	0.55%	29	4.99%	1.08%	29	29	29	29	1
<b>Total</b>	34		1.34%	19		0.70%	101		3.76%	101	101	101	101	1
<b>Alterations, additions, renovations and all others</b>														
1 week	1234	74.83%	48.70%	192	36.64%	7.10%	247	42.51%	9.19%	247	247	247	247	1
2 week	89	5.40%	3.51%	62	11.83%	2.29%	58	9.98%	2.16%	58	58	58	58	1
3 week	101	6.12%	3.99%	62	11.83%	2.29%	79	13.60%	2.94%	79	79	79	79	1
4 week	61	3.70%	2.41%	37	7.06%	1.37%	57	9.81%	2.12%	57	57	57	57	1
> 30 days	164	9.95%	6.47%	171	32.63%	6.32%	140	24.10%	5.21%	140	140	140	140	1
<b>Total</b>	1649		65.07%	524		19.37%	581		21.61%	581	581	581	581	1



## OFFICE OF CONSTRUCTION &amp; DEMOLITION

Reporting Period: August 2004

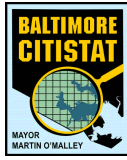
## DEMOLITION SUMMARY

	Monthly Reporting Period			% Change	FISCAL YEAR TO DATE			
	6/15-7/12/04	7/13-8/9/04	8/10-9/7/04		Min.	Max.	Avg.	Total
	Jul-04	Aug-04	Sep-04					
<b>Total Demolitions Complete (Total Properties)</b>	17	11	11	0.0%	11	17	13	39
Individual Demolitions	0	6	7	16.7%	0	7	4	13
Emergency Demolitions	3	5	4	-20.0%	3	5	4	12
Whole Block Demolitions (# of properties)	14	0	0	0%	0	14	5	14
# of Whole Blocks	1	0	0	0%	0	1	0	1

\*Cumulative Data

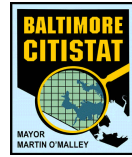
## DEMOLITIONS COMPLETED BY COUNCILMANIC DISTRICT

	Monthly Reporting Period			% Change	FISCAL YEAR TO DATE			
	6/15-7/12/04	7/13-8/9/04	8/10-9/7/04		Min.	Max.	Avg.	Total
	Jul-04	Aug-04	Sep-04					
<b>First District (Total Properties)</b>	0	0	0	0%	0	0	0	0
Individual Demolitions	0	0	0	0%	0	0	0	0
Emergency Demolitions	0	0	0	0%	0	0	0	0
Whole Block Demolitions (# of properties)	0	0	0	0%	0	0	0	0
# of Whole Blocks	0	0	0	0%	0	0	0	0
<b>Second District (Total Properties)</b>	1	4	5	25.0%	1	5	3	10
Individual Demolitions	0	3	3	0.0%	0	3	2	6
Emergency Demolitions	1	1	2	100.0%	1	2	1	4
Whole Block Demolitions (# of properties)	0	0	0	0%	0	0	0	0
# of Whole Blocks	0	0	0	0%	0	0	0	0
<b>Third District (Total Properties)</b>	14	0	0	0%	0	14	5	14
Individual Demolitions	0	0	0	0%	0	0	0	0
Emergency Demolitions	0	0	0	0%	0	0	0	0
Whole Block Demolitions (# of properties)	14	0	0	0%	0	14	5	14
# of Whole Blocks	1	0	0	0%	0	1	0	1
<b>Fourth District (Total Properties)</b>	0	5	4	-20.0%	0	5	3	9
Individual Demolitions	0	3	4	33.3%	0	4	2	7
Emergency Demolitions	0	2	0	-100.0%	0	2	1	2
Whole Block Demolitions (# of properties)	0	0	0	0%	0	0	0	0
# of Whole Blocks	0	0	0	0%	0	0	0	0
<b>Fifth District (Total Properties)</b>	0	1	0	-100.0%	0	1	0	1
Individual Demolitions	0	0	0	0%	0	0	0	0
Emergency Demolitions	0	1	0	-100.0%	0	1	0	1
Whole Block Demolitions (# of properties)	0	0	0	0%	0	0	0	0
# of Whole Blocks	0	0	0	0%	0	0	0	0
<b>Sixth District (Total Properties)</b>	2	1	2	100.0%	1	2	2	5
Individual Demolitions	0	0	0	0%	0	0	0	0
Emergency Demolitions	2	1	2	100.0%	1	2	2	5
Whole Block Demolitions (# of properties)	0	0	0	0%	0	0	0	0
# of Whole Blocks	0	0	0	0%	0	0	0	0



## OFFICE OF PROPERTY ACQUISITION

Reporting Period: August 2004

OPAR Performance Measures

## Reporting Periods

Outcomes	5/23/04 - 6/19/04	6/20/04 - 7/17/04	7/18/04 - 8/14/04	Cumulative 1/4/04 - 8/14/04
<b>REO Referrals</b>	<b>56</b>	<b>58</b>	<b>34</b>	<b>339</b>
<b>Cases Filed/Settled (City holds possession)</b>	<b>23</b>	<b>37</b>	<b>14</b>	<b>159</b>
# Cases - Settled by Voluntary Sale	7	4	10	70
# Cases - Filed by HCD Legal	0	0	4	13
# Cases - Filed by Law Dept	16	33	7	83

Snapshot of OPAR Activities Leading to Outcomes

## Current Snapshot of Cases To-Date

Activities Leading to REO Referrals	As of 6/19/04	As of 7/17/04	As of 8/14/04
Conduct initial prep work, assemble external reports, research property <sup>1</sup>	193	240	244
Conduct analysis of reports, prepare documents for referral and BOE <sup>2</sup>	211	179	299
Agency Review and Approval <sup>3</sup>	24	107	62
<b>Activities Leading to Cases Filed/Settled (3 different tracks depending on legal authority determined to acquire properties)</b>	<b>As of 6/19/04</b>	<b>As of 7/17/04</b>	<b>As of 8/14/04</b>
(A) Preparation Work for Settlement Proceedings for Voluntary Sales (Lead Agency: Dept of Real Estate) <sup>4</sup>	101	127	125
(B) Preparation Work for Condemnation/Abandoned Property Quick-Take (Lead Agency: HCD Legal Section) <sup>5</sup>	4	23	25
(C) Preparation Work for General Condemnation (Lead Agency: Law Dept) <sup>6</sup>	75	64	74

<sup>1</sup> Case has been assigned; initial property research started; title reports, lien sheets, appraisals ordered; any possible preparation work, research, analysis possible without having received full documents from external agencies/companies

<sup>2</sup> All external documents received, conduct next steps in research/analysis; determine legal authority to acquire property; preparation of BOE memo, submit for agency approval

<sup>3</sup> Agency program, fiscal, executive management review and approved BOE memo and documentation, submit for BOE approval

<sup>4</sup> Includes negotiation with owner, signing option, schedule settlement date, relocation of resident by HCD if applicable

<sup>5</sup> Includes examination of case, compiling evidence, identifying all parties of interest, preparation of pleading, schedule filing in court

<sup>6</sup> Includes examination of case, compiling evidence, identifying all parties of interest, preparation of pleading, schedule filing in court



**PROJECT 5000**  
**Reporting Period: August 2004**  
**CitiStat Session Date: September 17, 2004**

	6/15/04 - 7/12/04	7/13/04 - 8/9/04	8/10/04 - 9/7/04		Property Type			Acquisition Status			
	July	August	September	% Change	Vacant Buildings	Vacant Lot	Other	August	Acquired To Date	% Change	% Acquired
Total Properties	5,788	5,788	5,788	0%							
<b>Acquisition Source</b>											
Tax Sale Foreclosures	3,201	3,201	3,201	0%	1,717	1,428	231	184	301	26%	9.4%
Condemnation	995	995	995	0%	528	257	213	813	853	0%	85.7%
HABC	999	999	999	0%	478	194	309	999	999	0%	100.0%
Connolly Bankruptcy	322	322	322	0%	166	121	32	17	17	0%	5.3%
HUD Foreclosures	271	271	271	0%	271	0	0	271	271	0%	100.0%
<b>TOTAL</b>	<b>5,788</b>	<b>5,788</b>	<b>5,788</b>	<b>0%</b>	<b>3,160</b>	<b>2,000</b>	<b>785</b>	<b>2,284</b>	<b>2,441</b>	<b>2%</b>	<b>42.2%</b>

**Monthly Litigation Milestones**

Litigation Process	6/15/04 - 7/12/04	7/13/04 - 8/9/04	8/10/04 - 9/7/04		
<i>Monthly MILESTONES (In-House)</i>	July	August	September	Project To Date	% of Total
Case Assigned	0	10	0	2450	130%
Inactivated	0	13	40	409	17%
Complaint Package Filed	6	9	0	1982	105%
Certificate of Publication Filed	32	28	0	1948	104%
Sheriff Posting	57	26	4	1905	101%
Ready for Compliance	139	162	215	1275	68%
Compliance Affidavit Filed	142	207	361	946	50%
Foreclosure Judgement	0	38	32	93	5%

Litigation Process	6/15/04 - 7/12/04	7/13/04 - 8/9/04	8/10/04 - 9/7/04		
<i>Current Month MILESTONES (Pro Bono)</i>	July	August	September	Project To Date	% of Total
Case Assigned	28	59	70	662	82.8%
Inactivated	0	2	45	111	17%
Complaint Package Filed	5	4	25	378	47%
Certificate of Publication Filed	54	35	6	327	41%
Sheriff Posting	23	5	0	347	43%
Ready for Compliance	31	35	28	208	26%
Compliance Affidavit Filed	5	28	48	171	21%
Foreclosure Judgement	0	9	1	34	4%